

4TH YEAR STUDENTS INFORMATION SESSION 2019



**South African
Pharmacy Council**

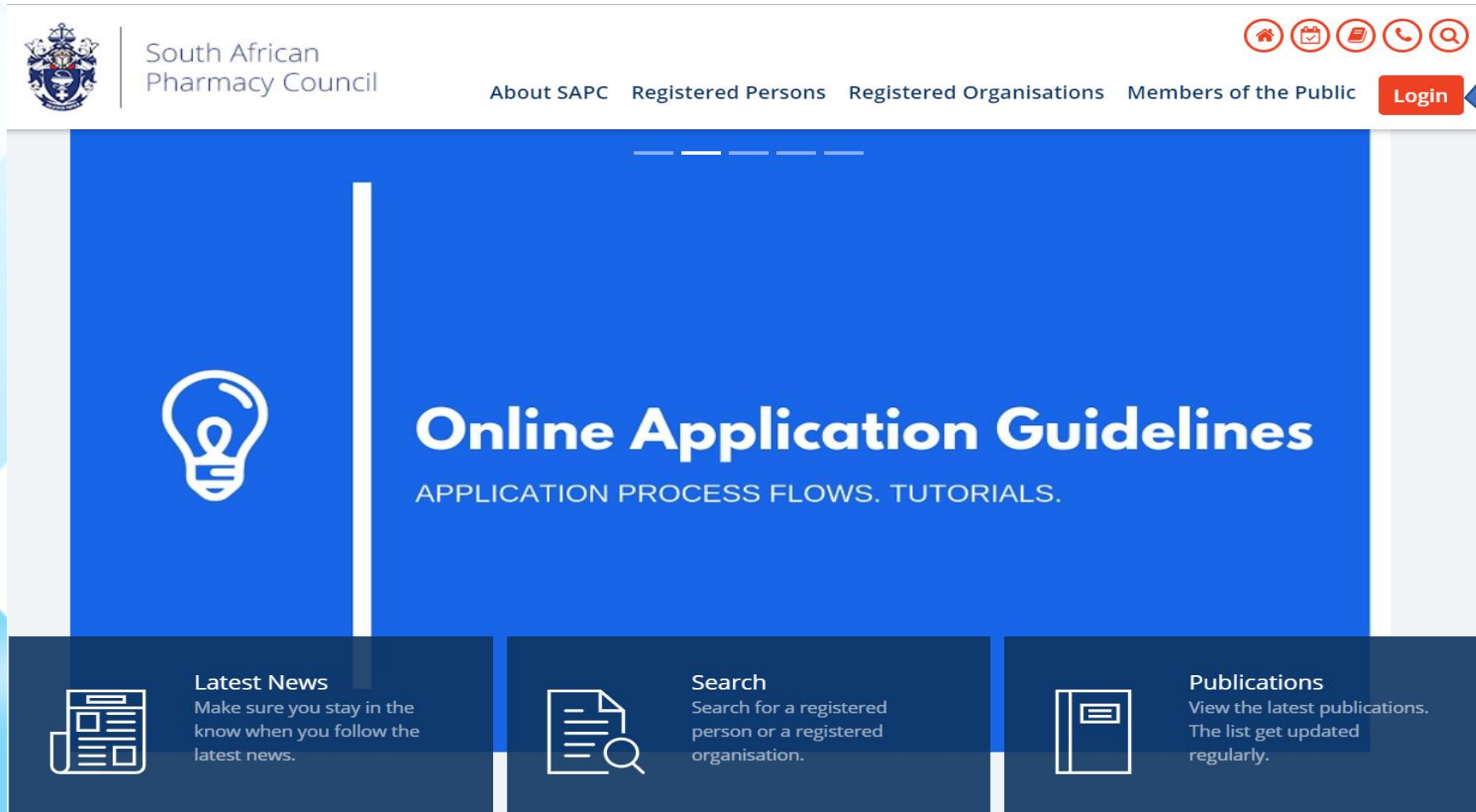
OVERVIEW

- Update your contact details
- Website functionality
- Objectives of pre-registration (internship)
- Requirements for registration as a Pharmacist Intern
- Legislative provision
- Pre-registration workshops
- Pre-registration evaluation



UPDATE YOUR CONTACT DETAILS


- Log-in on <https://www.pharmcouncil.co.za/> (secure site)
- Use first log-in screen to update your contact details





The screenshot shows the South African Pharmacy Council website. The header includes the council's logo, name, and navigation links: "About SAPC", "Registered Persons", "Registered Organisations", and "Members of the Public". A red "Login" button is highlighted with a blue arrow. The main content area features a blue background with a lightbulb icon and the text "Online Application Guidelines" and "APPLICATION PROCESS FLOWS. TUTORIALS.". The footer contains three sections: "Latest News", "Search", and "Publications".


South African Pharmacy Council


About SAPC Registered Persons Registered Organisations Members of the Public **Login**

 **Online Application Guidelines**
APPLICATION PROCESS FLOWS. TUTORIALS.

 **Latest News**
Make sure you stay in the know when you follow the latest news.

 **Search**
Search for a registered person or a registered organisation.

 **Publications**
View the latest publications. The list get updated regularly.


South African Pharmacy Council

UPDATE YOUR CONTACT DETAILS



South African
Pharmacy Council



[About SAPC](#) [Registered Persons](#) [Registered Organisations](#) [Members of the Public](#)

Login

Registered Persons



P Number



ID/Passport Number




Password



Enter



Login with your unique account number eg. P12345, enter your full ID/Passport number with no spaces, enter your password as sent to you. Note: your password can be changed once you have successfully logged in. For more information click here to read the tutorial: [How to login on the SAPC Website.](#)

- [Request a password](#) 
- [Useful login tips, click here](#)
- [Secure login tutorial, click here](#)



South African
Pharmacy Council

UPDATE YOUR CONTACT DETAILS



NB: Confirm/Update your contact information by choosing one of the options below.

Telecommunication Details

Cell Number : 083 4094085
Business Number : 012 319-8535
Email Address : mojo.mokoena@sapc.za.org

Address Details

Postal	Residential / Physical	Courier
P O Box 11350 Die Hoewes	11 Beryl Avenue Lyttelton manor ext 03 Centurion	SAPC Building 591 Belvedere Street Arcadia



Above details are correct



Update the above details



SAPC WEBSITE FUNCTIONALITY

Once your details have been updated or accepted, you can change your password on the “**Registration**” page under “**My Profile**”



SAPC WEBSITE FUNCTIONALITY

Customer Service

CPD

Education

Finance

Legal

Practice

Registration

Logout



My Profile

Click [here](#) to view and update your SAPC profile. Certain information such as your ID number, date of birth, first name or surname, requires certified copies of your ID and/ or relevant legal documents before we can amend your information.



My Registration Status

Primary Role

B Pharm Student [Registration Date - 13 Apr 2016]

Sub Role(s)



My Documents

Click [here](#) to view/print your letters and certificates.



Online Application Forms

- ❖ [Voluntary removal from SAPC register](#)
- ❖ [Student / learner Applications](#)
- ❖ [Application For Registration As A Pharmacist Intern](#)



Application Forms

We are in the process of developing a range of online forms including application to be a responsible pharmacist, approval as a tutor, tutor increased ratio and registration of a learner with the ability to pay by credit card. In the short term [click here](#) to download physical copies.



South African
Pharmacy Council

SAPC WEBSITE FUNCTIONALITY

Customer Service

CPD

Education

Finance

Legal

Practice

Registration

Logout



South African
Pharmacy Council



Biographical

Communications

Profile

Membership Information

Member Role Type

Pharmacist

Account Number

P01182

Membership Profile

Username

P01182

Password

Passwords

Change Password



South African
Pharmacy Council

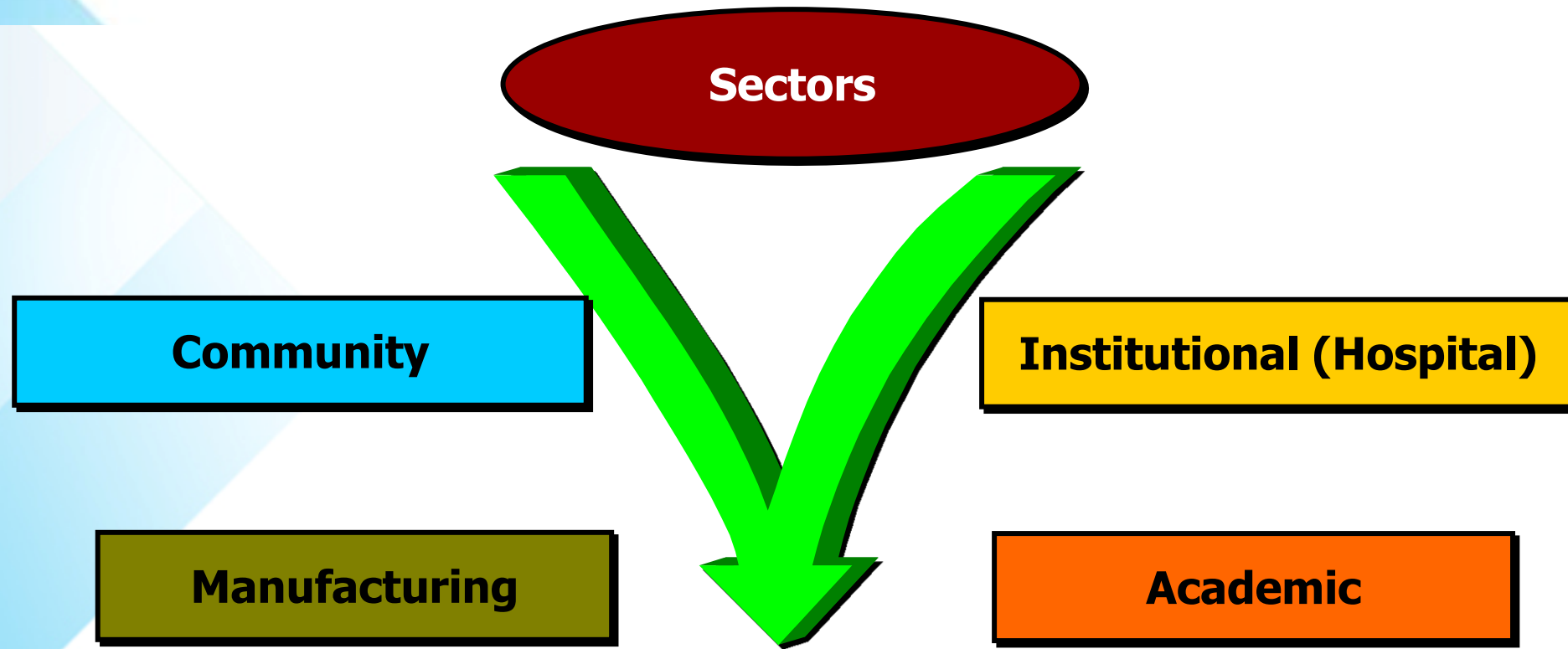


PHARMACY INTERNSHIP

- Objectives of the Pre-registration experience:
 - To provide pharmacist interns with an opportunity to integrate undergraduate knowledge into the pharmacy workplace
 - To acquire the skills, attitudes and professional attributes essential for the development of a competent pharmacist
 - To ensure that pharmacists entering the profession are competent to practice in all sectors



PRE-REGISTRATION EXPERIENCE (DIFFERENT SECTORS)



REGISTRATION REQUIREMENTS

- The graduate must submit an online application for registration as an intern
- The process for online application is available on the open site of the website on the link:

https://pharmcouncil.co.za/Pharmacies_Licensing_Guidelines

- Document name: “*Online application process _ student to Intern*”



REGISTRATION REQUIREMENTS

- Defined in Chapter III of the
“Regulations relating to the registration of persons and the maintenance of registers”
- Passed final year of study
 - SAPC must have received the results from the university
- SAPC account must be up to date
- The pharmacy premises and tutor must be approved
 - ***Approval can be confirmed on the website***
<http://interns.pharma.mm3.co.za/SearchRegister>
- The tutor must have the capacity to tutor an intern
 - 1 tutor to 1 intern
 - Tutor delegation: 1 supervising pharmacist to 1 intern



REGISTRATION REQUIREMENTS

- Complete an online application form and upload
 - Completed and signed SAPC *contract for practical training of a pharmacist intern*
- **Academic interns must upload**
 - Proof of registration with the university for post-graduate study in pharmacy
 - Particulars of the proposed post-graduate study or research to be undertaken
- **Foreign citizens must upload**
 - Endorsement letter from NDoH stating that the candidate may do internship in SA
 - Study permit (if doing academic internship)
- Pay applicable fees
 - 2020 Registration Fee: as published by the SAPC
 - 2020 Annual Fee: as published by the SAPC



ONLINE REGISTRATION AS AN INTERN

- Graduates may only register for internship on the secure site of the SAPC website
- Online application is available on the “Customer Service” page under “Application”
- Students with outstanding fees must first settle their account to gain access to the online Intern application



OUTSTANDING BALANCE

Kirsty Nelson

Customer Service CPD Education Finance Legal Practice Registration Log

South African Pharmacy Council

Tutorial on updating contact details [click here](#)

Applications
My balance outstanding : **R 200.25**

- ❖ Voluntary removal from SAPC register
- ❖ Student / learner Applications
- ❖ Application For Registration As A Pharmacist Intern

Application History/Pending

History

- ❖ Application History (0)

Pending

No pending applications

Update Your Details

Click here to update your details.

Ask the SAPC

- ❖ CPD
- ❖ Education
- ❖ Legislation

SAPC Calendar

Click here to access the online calendar

Workshops And Events

- ❖ SAPC Web Tutorial
- ❖ Intern Pre-Registration Examination Workshop
- ❖ Intern/Tutor Workshop



2020 INTERN APPLICATIONS

Applications submitted after 20 December 2019 will only be processed in January 2020.

- **NO BACKDATING** for applications received after the intended start date as an intern
- The registration date with Council is future dated or dated according to the date of receipt of the application



SOME PROVISIONS TO TAKE NOTE OF IN THE LEGISLATION

- 400 hours in a community/hospital pharmacy for manufacturing/academic interns is required
 - At an approved pharmacy
 - The tutor remains responsible
 - Arrangements must be made prior to period of work
 - Records must be kept
 - Periods of at least five consecutive days qualify
- Scope of practice of pharmacist interns
 - Same as pharmacists but under the supervision of an approved tutor

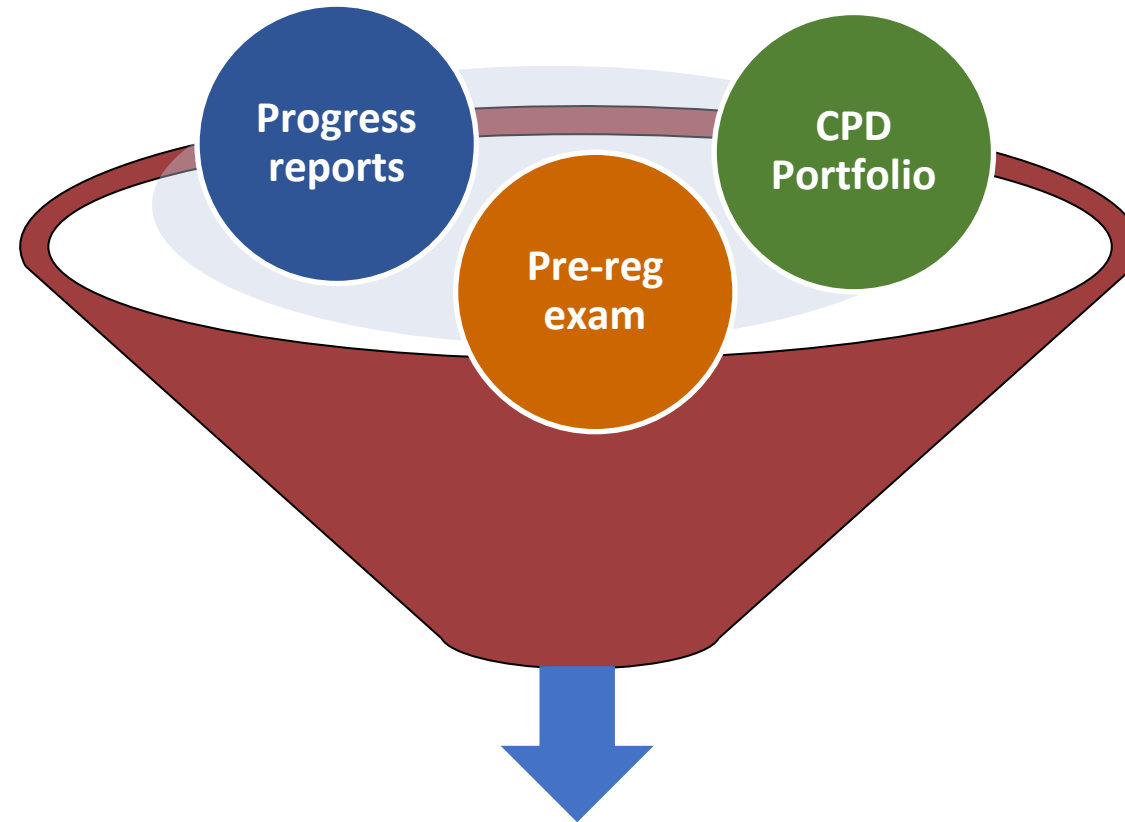


CESSION OF INTERNSHIP CONTRACTS

- Internship contracts may be ceded:
 - On mutual agreement between intern and tutor
 - New tutor and/or premises must be approved by Council
 - On payment of the prescribed fees
 - Required application form must be submitted at least 7 days before the cession date
- Applications for cession of contract received late by Council will affect the training period for the intern



PRE-REGISTRATION EVALUATION



Complete 365 days under supervision of a tutor



PRE-REGISTRATION WORKSHOPS

INTERN WORKSHOPS ARE HELD TWICE A YEAR

- February/March workshop: focus on CPDs
- May/June workshop: focus on pre-reg. exam

- SMS' about workshops are sent to registered interns, tutors and RPs
- Attendance to these workshops is compulsory even if you register later in the year
- Interns and Tutors must register online to attend the workshops
- The updated intern manual gets uploaded on the website in early January each year



PRE-REGISTRATION EVALUATION

- **Examination and progress reports**
 - To be addressed during the intern workshops
 - Additional information is available in the intern manual

- **CPD**
 - Interns must complete the annual declaration available on the CPD page on the secure site of the SAPC website at the beginning of the year to access the CPD recording page
 - Interns are advised to record their CPD activities monthly BUT only submit after attending the workshops
 - **Six** entries required to gain entry into the exam for interns registered for a minimum of **6 months**
 - **Eight** entries required to gain entry into the exam for interns registered for a minimum of **9 months**



CONTINUING PROFESSIONAL DEVELOPMENT

Annual declaration

← → ↻ ⓘ Not secure | interns.pharma.mm3.co.za/mycpd/AnnualDeclarations



SAPC



- Dashboard
- Annual Declaration
- Reflections
- Plannings
- Implementations
- Evaluations
- Log out

Annual Declarations

Wording required.....

New declaration



Year	Created	Role	Status	Complete
Status				




South African Pharmacy Council

Annual declaration

- New competency standards with behaviours at entry level

← → ↻ ⓘ Not secure | interns.pharma.mm3.co.za/mycpd/AnnualDeclarations/DomainCompetencies?AnnualDeclarationId=7ae05ee3-d7b7-4866-8a6d-6abb

 | SAPC

Annual Declaration (Domain Competencies) **DOMAIN**

Wording required.....

1 Practising Status → 2 Employment → 3 Domain Competencies

[1 of 6] 1. Public health

1.1 Promotion of health and wellness


1.2 Medicines information

1.3 Professional and health advocacy

1.4 Health economics


1.5 Epidemic and disaster management

1.6 Primary healthcare




South African Pharmacy Council


CPD App



South African
Pharmacy Council

SAPC - CPD

 Username

 Password

[Forgot Password](#)

SIGN IN

[Don't have an account? Sign Up](#)

Home

65
cpd/ceu

Joe Soap
[View profile](#)

 Annual Declaration

 CPD



CONTACTING THE SAPC



Our Mission

We exist to protect the public by improving health outcomes, assist in promoting access to sustainable quality pharmacy services by embracing the use of innovation and technology, ensure quality pharmaceutical services by developing, enhancing and upholding universally acceptable education and practice standards through stakeholder engagement, promote the dignity of the profession through professional ethics and conduct, and ongoing competence.

Main Navigation

- Home
- About SAPC
- Registered Persons
- Registered Organisations
- Members of the Public
- Login now

Quick Links

- Register a Complaint
- Search for a Pharmacist or Pharmacy
- Student Registration
- Login as a Registered Person
- Publications
- Contact the Council



CONTACTING THE SAPC



South African
Pharmacy Council



[About SAPC](#) [Registered Persons](#) [Registered Organisations](#) [Members of the Public](#)

Login

Contact SAPC



Customer Care



Location



Send a Request



South African
Pharmacy Council

[Our Mission](#)

[Main Navigation](#)

[Quick Links](#)

CONTACTING THE SAPC



South African
Pharmacy Council



[About SAPC](#) [Registered Persons](#) [Registered Organisations](#) [Members of the Public](#)

[Login](#)

Contact SAPC



Customer Care

Office operating hours (Mondays- Fridays)	08:00 - 16:30
SAPC Contact Centre (Mondays- Fridays)	09:00 - 16:00
Weekends and public holiday	Closed
SAPC Customer Care line:	0861 7272 00 or +27(0)12 319 8500
Facsimile	+27(0)12 321 1492/+27(0)12 321 1479
E-mail address:	customercare@sapc.za.org

Interns@sapc.za.org



South African
Pharmacy Council

CONTACTING THE SAPC



South African
Pharmacy Council



[About SAPC](#) [Registered Persons](#) [Registered Organisations](#) [Members of the Public](#)

[Login](#)

Submit Request



Department

--Select--

--Select--

- CPD
- Customer Services
- Education
- Finance
- IT
- Legal Services
- Practice
- Pre-registration
- Registrations

First Name

P Number

Cell/Telephone Number

Comment

[Send Request](#)



South African
Pharmacy Council

[Our Mission](#)

[Main Navigation](#)

[Quick Links](#)

HOW THE SAPC COMMUNICATES WITH YOU



- **e-Pharmaciae** – council’s official e-publication distributed bi-monthly to every pharmacy professional. Ensure your e-mail address is updated to receive the latest e-edition carrying pharmacy information and council decision



- **SAPC i-news / e-info** – bulletins dedicated to communicate urgent council information to pharmacy professionals that requires immediate action on their part



- **Bulk SMS's** – Ensure your cell number is updated with council to receive instant messaging on application progress, exam results, exam dates, updates and other important information



- **SAPC website** – utilise SAPC website to check the latest news and information on the website banner (home page)



- **Social Media** – the SAPC is on all major social networks, using the handle @OfficialSAPC.



QUESTIONS



THANK YOU!



**South African
Pharmacy Council**