

PT STUDENTS INFORMATION SESSION 2019



**South African
Pharmacy Council**

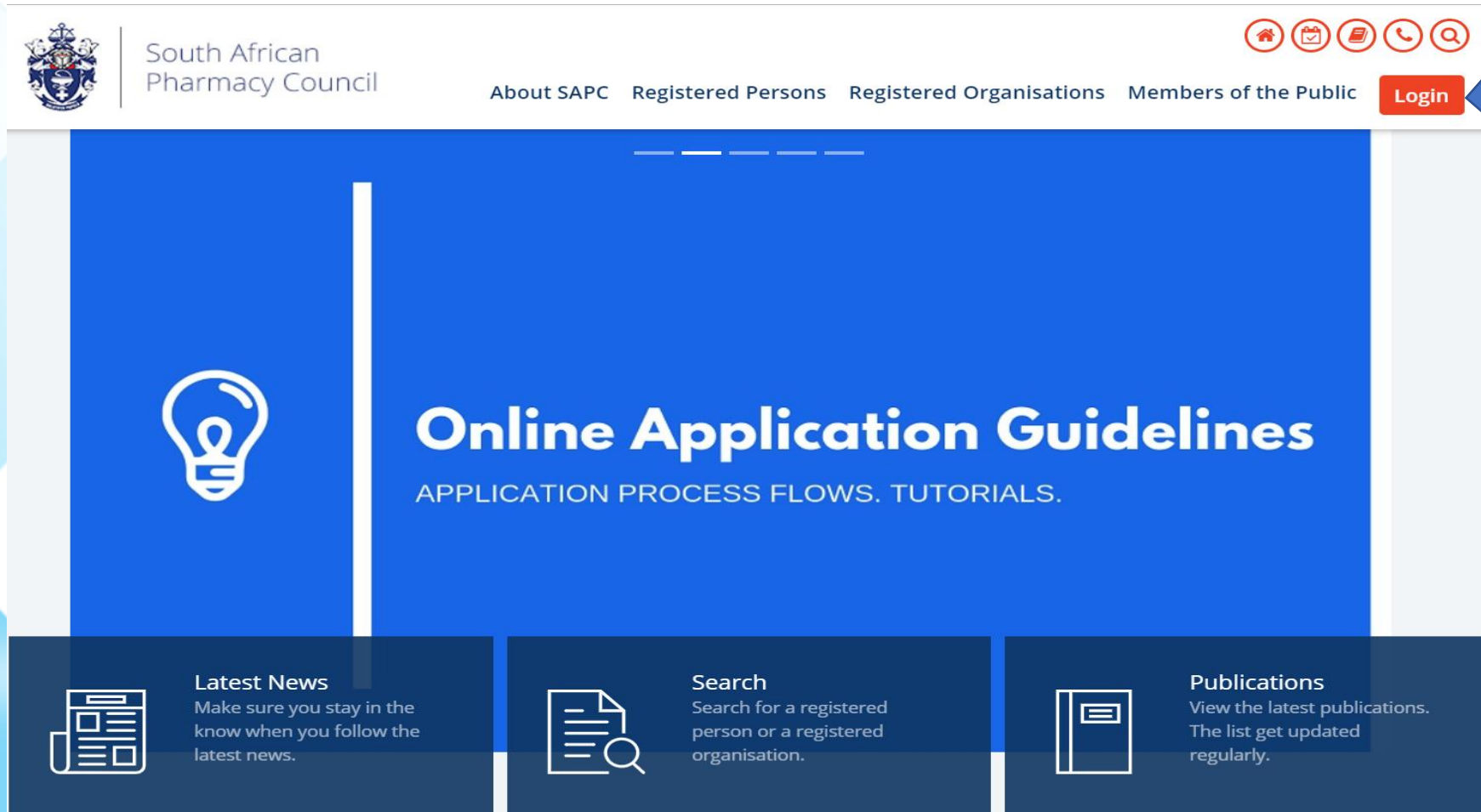
OVERVIEW

- Update your contact details
- Website functionality
- Requirements for registration as a trainee
- Legislative provision
- Contact SAPC



UPDATE YOUR CONTACT DETAILS


- Log-in on <https://www.pharmcouncil.co.za/> (secure site)
- Use first log-in screen to update your contact details





The screenshot shows the top navigation bar of the South African Pharmacy Council website. The logo is on the left, followed by the text 'South African Pharmacy Council'. To the right are navigation links: 'About SAPC', 'Registered Persons', 'Registered Organisations', and 'Members of the Public'. A red 'Login' button is highlighted with a blue arrow pointing to it from the right. Above the navigation links are five circular icons: a home icon, a calendar icon, a document icon, a telephone icon, and a search icon.


South African Pharmacy Council


About SAPC Registered Persons Registered Organisations Members of the Public **Login**

 **Online Application Guidelines**
APPLICATION PROCESS FLOWS. TUTORIALS.

 **Latest News**
Make sure you stay in the know when you follow the latest news.

 **Search**
Search for a registered person or a registered organisation.

 **Publications**
View the latest publications. The list get updated regularly.


South African Pharmacy Council

UPDATE YOUR CONTACT DETAILS



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[About SAPC](#) [Registered Persons](#) [Registered Organisations](#) [Members of the Public](#)

Login

Registered Persons



P Number



ID/Passport Number




Password



Enter



Login with your unique account number eg. P12345, enter your full ID/Passport number with no spaces, enter your password as sent to you. Note: your password can be changed once you have successfully logged in. For more information click here to read the tutorial: [How to login on the SAPC Website.](#)

- [Request a password](#) 
- [Useful login tips, click here](#)
- [Secure login tutorial, click here](#)



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UPDATE YOUR CONTACT DETAILS



NB: Confirm/Update your contact information by choosing one of the options below.

Telecommunication Details

Cell Number : 083 4094085
Business Number : 012 319-8535
Email Address : mojo.mokoena@sapc.za.org

Address Details

Postal	Residential / Physical	Courier
P O Box 11350 Die Hoewes	11 Beryl Avenue Lyttelton manor ext 03 Centurion	SAPC Building 591 Belvedere Street Arcadia

Above details are correct

Update the above details



SAPC WEBSITE FUNCTIONALITY

Once your details have been updated or accepted, you can change your password on the “*Registration*” page under “*My Profile*”



SAPC WEBSITE FUNCTIONALITY

Customer Service

CPD

Education

Finance

Legal

Practice

Registration

Logout



My Profile

Click [here](#) to view and update your SAPC profile. Certain information such as your ID number, date of birth, first name or surname, requires certified copies of your ID and/ or relevant legal documents before we can amend your information.



My Registration Status

Primary Role

Pharmacy Technician Student (Advanced Certificate)
[Registration Date - 04 Apr 2019]

Sub Role(s)



My Documents

Click [here](#) to view/print your letters and certificates.



Online Application Forms

- ❖ [Voluntary removal from SAPC register](#)
- ❖ [Student / learner Applications](#)
- ❖ [Application for registration as a PT trainee](#)



Application Forms

We are in the process of developing a range of online forms including application to be a responsible pharmacist, approval as a tutor, tutor increased ratio and registration of a learner with the ability to pay by credit card. In the short term [click here](#) to download physical copies.



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SAPC WEBSITE FUNCTIONALITY

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Biographical

Communications

Profile

Membership Information

Member Role Type

Pharmacist

Account Number

P01182

Membership Profile

Username

P01182

Password

Passwords

Change Password



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SAPC WEBSITE FUNCTIONALITY

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Welcome to SAPC Register Documents

My Documents

Document Name	Type	Date	
PT Student letter	Letter from working document	13 May 2016	Download
Student Certificate	Online Certificate (CSP, I, L & S)	13 May 2016	Download



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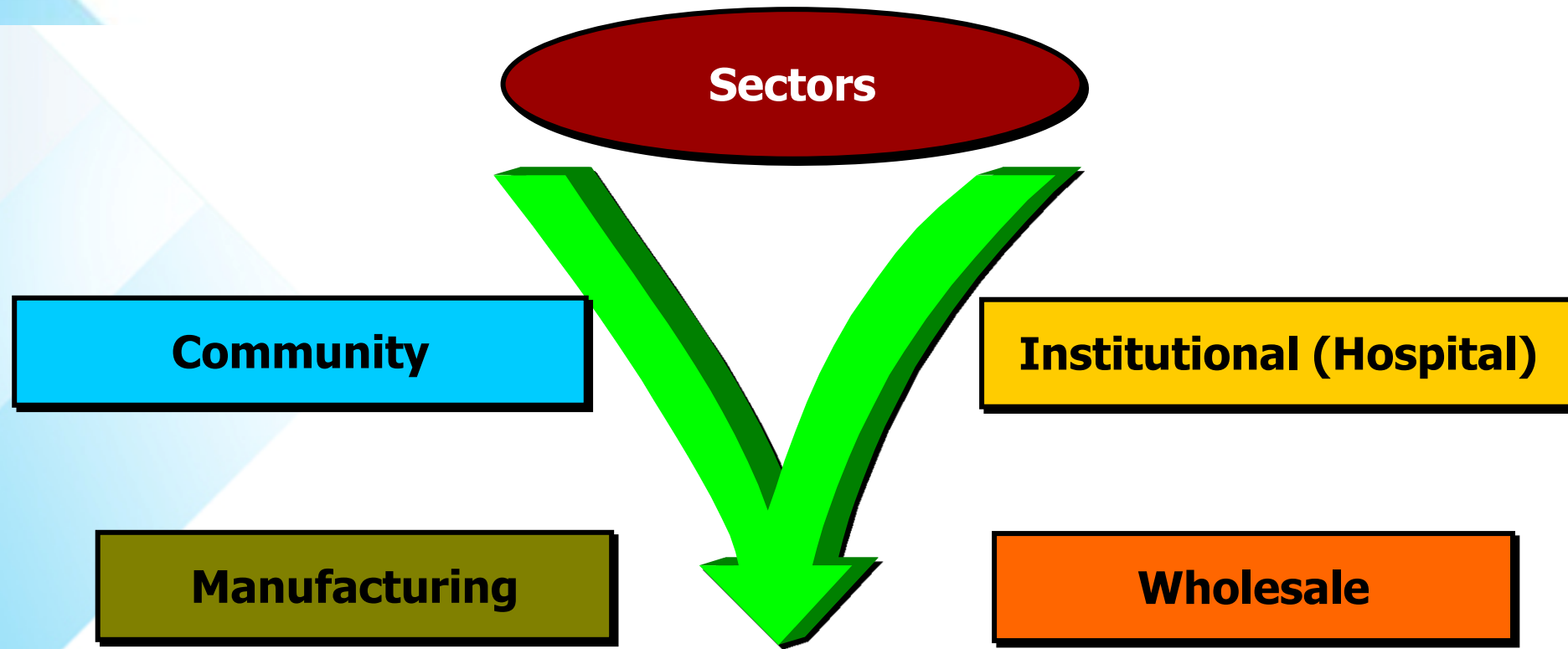


TRAINEESHIP

- Objectives of traineeship:
 - To provide trainees with an opportunity to integrate **undergraduate knowledge** in the pharmacy workplace
 - To acquire the skills, attitudes and professional attributes essential for the development of a competent pharmacy technician
 - To ensure that pharmacy technicians entering the profession are competent to practice in all sectors



TRAINEESHIP EXPERIENCE (DIFFERENT SECTORS)



REGISTRATION REQUIREMENTS

- Student must submit an online application for registration as a PT trainee
- The process for online application is available on the open site of the website on the link:

https://pharmcouncil.co.za/Pharmacies_Licensing_Guidelines

- Document name: “*SAPC Web tutorial_PT student to trainee*”



REGISTRATION REQUIREMENTS

- Defined in Chapter III of the
“Regulations relating to the registration of persons and the maintenance of registers”
- Passed advanced certificate
 - SAPC must have received the results from the university
- SAPC account must be up to date
- The pharmacy premises and tutor must be approved
 - ***Approval can be confirmed on the website***
<http://interns.pharma.mm3.co.za/SearchRegister>
- The tutor must have the capacity to tutor a trainee (or pharmacy support personnel)



REGISTRATION REQUIREMENTS

- Complete an online application form and upload
 - Completed and signed SAPC *contract for practical training of a PT Trainee*
- **Foreign citizens must upload**
 - Endorsement letter from NDoH stating that the candidate may do internship in SA
- Pay applicable registration fee: **R 1039.00** (VAT incl) for 2019



ONLINE REGISTRATION AS A TRAINEE

- Students may only register for traineeship on the secure site of the SAPC website
- Online application is available on the “Customer Service” page under “Application”
- Students with outstanding fees must first settle their account to gain access to the online trainee application



ONLINE REGISTRATION AS A TRAINEE

Customer Service

CPD

Education

Finance

Legal

Practice

Registration

Logout



Applications

My balance outstanding :

- ❖ Voluntary removal from SAPC register
- ❖ Student / learner Applications
- ❖ Application for registration as a PT trainee



Application History/Pending

History

- ❖ Application History (0)

Pending

No pending applications



Update Your Details



[Click here](#) to update your details.



Ask the SAPC

- ❖ CPD
- ❖ Education



SAPC Calendar

[Click here](#) to access the online calendar



Workshops And Events

- ❖ SAPC Web Tutorial
- ❖ Intern Pre-Registration Examination Workshop
- ❖ Intern Tutor Workshop



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CESSION OF TRAINEESHIP CONTRACTS

- Traineeship contracts may be ceded:
 - On mutual agreement between trainee and tutor
 - New tutor and/or premises must be approved by Council
 - On payment of the prescribed fees
 - Required application form must be submitted at least 7 days before the cession date
- Applications for cession of contract received late by Council will affect the training period for the trainee



Current status of Pharmacy Technicians

- Council has submitted amended regulations (i.e. Practice, Education and Registration) to the NDoH for publication
- The regulations have not yet been published by the NDoH, however there is a promise that they will be published soon
- In the interim, those who complete their PT qualification are registered as post-basic pharmacist's assistants after completion of PT traineeship
- Once the regulations are published, these candidates will be automatically moved to the register of pharmacy technicians by Council



Post-Basic (All category)
Advanced certificate (Pharmacy Technician)

Advanced certificate (Pharmacy Technician)

Council register

Designation

Requirements
Premises and Tutor approval
Apply online for LPB Trainee
Pay the fee

Pharmacy Technician
Trainee

- REQUIREMENTS:**
- Tutor submit 2 progress reports (3/12 and 6/12)
 - Complete 6 months traineeship under a tutor
 - Apply manually as Post-Basic PA (All categories) and pay the prescribed fee

Learner Post-Basic
(Trainee)

Pharmacy Technician

Post-Basic (All categories)
Temporary registration until such
time that the regulations are
published for implementation

Pharmacy Technician
manual
available on the website

Pharmacy Technician
(Certificate issued for free on
publications of the relevant
regulations)



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CONTACTING THE SAPC

https://www.pharmcouncil.co.za



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Our Mission

We exist to protect the public by improving health outcomes, assist in promoting access to sustainable quality pharmacy services by embracing the use of innovation and technology, ensure quality pharmaceutical services by developing, enhancing and upholding universally acceptable education and practice standards through stakeholder engagement, promote the dignity of the profession through professional ethics and conduct, and ongoing competence.

Main Navigation

- Home
- About SAPC
- Registered Persons
- Registered Organisations
- Members of the Public
- Login now

Quick Links

- Register a Complaint
- Search for a Pharmacist or Pharmacy
- Student Registration
- Login as a Registered Person
- Publications
- Contact the Council



CONTACTING THE SAPC



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Contact SAPC



Customer Care



Location



Send a Request

[Our Mission](#)

[Main Navigation](#)

[Quick Links](#)



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CONTACTING THE SAPC



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Login

Contact SAPC



Customer Care

Office operating hours (Mondays- Fridays)

08:00 - 16:30

SAPC Contact Centre (Mondays- Fridays)

09:00 - 16:00

Weekends and public holiday

Closed

SAPC Customer Care line:

0861 7272 00 or +27(0)12 319 8500

Facsimile

+27(0)12 321 1492/+27(0)12 321 1479

E-mail address:

customer care@sapc.za.org



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CONTACTING THE SAPC



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Login

Submit Request



Department

--Select--

--Select--

- CPD
- Customer Services
- Education
- Finance
- IT
- Legal Services
- Practice
- Pre-registration
- Registrations

First Name

P Number

Cell/Telephone Number

Comment

Send Request



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HOW THE SAPC COMMUNICATES WITH YOU



- **e-Pharmaciae** – council’s official e-publication distributed bi-monthly to every pharmacy professional. Ensure your e-mail address is updated to receive the latest e-edition carrying pharmacy information and council decision



- **SAPC i-news / e-info** – bulletins dedicated to communicate urgent council information to pharmacy professionals that requires immediate action on their part



- **Bulk SMS's** – Ensure your cell number is updated with council to receive instant messaging on application progress, exam results, exam dates, updates and other important information



- **SAPC website** – utilise SAPC website to check the latest news and information on the website banner (home page)



- **Social Media** – the SAPC is on all major social networks, using the handle @OfficialSAPC.



QUESTIONS



THANK YOU!



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