



REQUESTS FOR PROPOSALS: EXTERNAL AND INTERNAL AUDIT SERVICES

The South African Pharmacy Council (SAPC) is a regulatory authority established in terms of the Pharmacy Act, 53 of 1974. The SAPC invites suitably qualified service providers to tender for the provision of external and internal audit services at our Pretoria offices.

External Audit Services

To provide external audit services for a period of three years with a 2-year extension option based on performance, annually renewable, for the financial years ending December 2024 to 2026/8.

Submission requirements: a proposal must be submitted together with a breakdown of fee structure inclusive of total cost per year (pricing schedule format can be obtained as per contact details below), proof of IRBA registration of firm and lead partner, brief CVs of key personnel, details of experience in carrying out projects of this nature (supply evidence where possible), company profile, BBBEE rating scorecard, a valid tax clearance certificate, at least three recent contactable references, latest audited/reviewed financial statements, and geographic representation in South Africa.

Internal Audit Services

To provide outsourced internal audit services for a period of three years with a 2-year extension option based on performance, annually renewable, for the financial years ending December 2024 to 2026/8.

Submission requirements: a proposal must be submitted together with a breakdown of fee structure inclusive of total cost per year (pricing schedule format can be obtained as per contact details below), proof of Certified Internal Auditor/Registered Auditor certification of the lead partner, brief CVs of key personnel, details of experience in carrying out projects of this nature (supply evidence where possible), company profile, BBBEE rating scorecard, a valid tax clearance certificate, at least three (3) recent contactable references, latest audited/reviewed financial statements, and geographic representation in South Africa.

The SAPC subscribes to the DTI's BBBEE Balanced Scorecard for accreditation of all proposals, in accordance with the latest DTI Codes of Good Practice. The SAPC is not bound to accept any tender and reserves the right to cancel, withdraw or not accept services/tenders in respect of the tenders received, as well as to re-advertise at its sole discretion.

A compulsory briefing session will be held virtually via Microsoft Teams on 17 July 2024 at 10H00. Login details of the briefing session and RFP documents are on the Tender Page found on the home page of our website (<https://www.sapc.za.org/tenders>)

Proposals should be submitted by 02 August 2024 at 15:00 in soft copy to tenders@sapc.za.org, or on a USB stick in a sealed envelope at the SAPC Building, 591 Belvedere Street, Arcadia, 0083. Proposals not meeting the submission requirements or submitted after the due date will be disqualified. **For any enquiries contact Ms Refilwe Mutlane at: tenders@sapc.za.org**